Vélocity Bicycle Basic Maintenance Class

Greeting, thanks for signing up for our basic maintenance class.

If you paid through the web site, it's appreciated. The cooperative is supported through your generous donations and our volunteers. I'll collect from others at the class. Please bring your bike unless you are shadowing/auditing the class. Wear clothes you don't mind soiling, we do have shop aprons available for those who want them.

No one is expected to know anything, so ask any question you may have, ask me to slow down or back-up.

If you have any questions I'll try to respond before class otherwise I'll see you at the class.

To cover this much material students will not be able to fully tune up their bike during class, nor will the instructor be able to interrupt the class to troubleshoot and repair your bike.

<u>Please</u> don't ask the instructor to help troubleshoot/repair "Just one little problem." after class. It's rarely that simple and it gets late too quickly.

The first one-half of the class is 100% hands on. The second half is more "Show and Tell." Most students need to see how it's done, but there is little to be gained from hands on in the time available.

I'll pace the class to cover the entire syllabus. Véloteers are always available during Open Shop time, I'm usually there on Wednesday evenings, to help you through doing any maintenance or repair your bike may need.

Attendance and Class Postponement or Cancellation

Due to many "No show" students, if you didn't pay through the web site and didn't send an email booking confirmation, I will regard the non-response as a cancellation and open the seat for other students.

- If attendance isn't confirmed, students can assume the class may be canceled and the instructor <u>will</u>
 <u>not</u> be at the co-op.
- Class will be postponed when Alexandria Public Schools are closed for inclement weather. Usually but not always to the Monday of the following week. An email will be sent as soon as possible.
- When there is an inclement weather forecast, a postponement decision is generally made no later than noon of the class date. Please check the email address you provided, contact myself or the coop if you are unsure.
- Occasionally the instructor may have to cancel a class. Notification will be sent out as early as possible along with rescheduling options

If you have any other questions, find you might be running late (DC traffic, we understand), or can't make it please drop me a note and I'll try to respond before class.

Véloteer & Basic Maintenance Instructor | VéloCity Bicycle Co-op | 2111 Mt. Vernon Ave., Alexandria, VA 22301 | velocitycoop.org | +1 (703) 549-1108